

Manual for filling online Application form for Summer Training 2015

Note: Editing is not allowed after submitting application form so please fill all the details carefully before submitting application form.

Please keep all the files ready with you before filling application form.

1. Go to the Index page -> Click on Create New Registration here

The screenshot shows the IRRH Summer Training Application 2015 website. The header includes the IRRH logo and navigation links: About Us, Directors Page, Departments, Staff, and Support Facilities. The main content area is titled "Summer Training Application 2015" and features a "Login" section with fields for "Email ID" and "Password". Below the password field is a note: "Enter password created at the time of online registration." There are "Login" and "Reset" buttons. Links for "Create New Registration here", "Forgot your Password?", and "Resend activation mail" are also present. A "Steps" section lists the following instructions:

1. Register a new login.
2. Activate your account by opening verification mail URL. (If the mail is not in Inbox Check Spam also)
3. Login your account.
4. Fill online application form carefully online on or before 29th January, 2015
5. **Editing not allowed after submitting the form.**
6. Upload passport size photograph in .jpg format.
7. Upload scanned copy of recommendation letter from HOD, graduation final marksheet or marksheet upto last semester as single pdf document.
8. **Incomplete applications will be disqualified.**
9. In case of any problem in submitting form please send enquiries to postufiles@irrh.res.in

2. Fill details in the registration form and submit

The screenshot shows the "New Registration" form on the IRRH Summer Training Application 2015 website. The form fields are:

First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name	<input type="text"/>
Email ID*	<input type="text"/>
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>
<input type="button" value="Submit"/>	

* Fields are mandatory

3. Go to your email account and open mail for confirmation

The screenshot shows a confirmation message on the IRRH Summer Training Application 2015 website. The message reads: "You are successfully registered. Please open your mailbox and activate your account by opening mail." There is a "Resend mail" link.

4. If you have not received the mail in Inbox, please check the Spam or click on Resend mail Link
5. Open the link provided in email for account activation

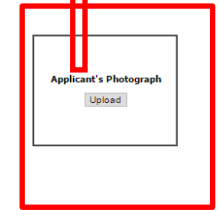
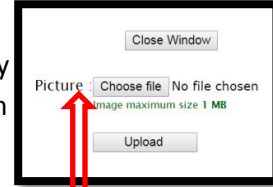
The screenshot shows an account activation message on the IRRH Summer Training Application 2015 website. The message reads: "Your Account is activated successfully. [Login now to fill the application form.](#)"

6. Click on Login now to fill the application form
7. Login with your email id and password given at the time of registration
8. After successful Login Click on the Fill online form button

Summer Training Application 2015

Actions

9. Upload Applicant's Photograph by clicking Upload button and
10. Upload scanned copy of Recommendation letter from college / HOD currently enrolled and copy graduation final year/semester marksheet or Master's last semester marksheet as a single file in format before filling form. The image preview is available in the window.
11. After uploading Photograph click on close window button to close the window.



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Application Form for Summer Training 2015

Are you pursuing your masters from Mumbai University?

1. Name in Full:

First Name

Middle Name

Surname/Last name

2. Father's/Mother's/ Husband's Name:

3. Contact Details:

Present Address (for correspondence):

Telephone / Mobile No.:

E mail ID:

4. Nationality:

5. Date of Birth: (dd/mm/yyyy) [Select Date](#)

6. Gender:

7. Category:

8. Academic Record (Scanned copies to be uploaded in pdf format as single file)

Examination	Year	Subjects	University/Board	Division/ Class	% of Marks
Graduation <input type="button" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

9. Detail of the P.G. Course currently enrolled

Course	Year	Subject	University	Division/ Class	% of Marks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

10. College Name:

College Address:

11. Training period applied for:

From

To 2015

12. Recommendation from College/Head of Department:

Name:

Position:

Contact address:

13. Upload Scanned copy of recommendation letter, previous semester marksheet or graduation final year/ semester marksheet as a single pdf file

PDF File

Upload Scanned copy of recommendation letter, previous semester marksheet or graduation final year/ semester marksheet as a single pdf file.

No file chosen

12. After uploading both picture and document fill the application form carefully and click on submit.